

Detail the markets served (segments, geographies):	
Primary Industry Sector (NAICS Code):	Select the type of business entity:
<p>A list of eligible industry sectors is provided on the Northern Development website. The list uses the North American Industry Classification System (NAICS). http://www.northerndevelopment.bc.ca/uploads/eligiblesectors.pdf</p>	Corporation
	Partnership
Registration Number:	Other:
	Registered under laws of: (e.g. British Columbia, Canada)
Ownership and shareholder structure of the company:	

2. Primary Contact Information

Primary Contact (for this application):	Position / Title:
Telephone:	Email:

3. Intent to Locate or Expand Operations

Summarize the company's current business plan:	
Type of Expansion:	Facility Location (legal description):
New facility Expansion of an existing facility	
Explain the rationale for locating or expanding operations within central or northern British Columbia:	
Explain how the Northern Development incentive affects the decision to locate or expand in the region:	

4. Capital Investment Budget

Describe the nature of capital investment associated with the project (identify infrastructure and/or equipment):

Identify specific eligible capital investment items associated with the project:

Expense Item:	Amount (\$):
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL CAPITAL INVESTMENT BUDGET:	\$

Complete the above, however if you wish to provide a more capital investment budget, please attach separately to this application.

5. New Employee Training Expenditures

Provide an overview of the proposed third party training:
Provide the rationale for the need for training to support the start-up or expansion of operations:

Identify specific training expenditures associated with the project:

Training Expenditure:	Amount (\$):
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL TRAINING EXPENDITURE BUDGET:	\$

Identify the company's preferred training provider(s):

Complete the above, however if you wish to provide more detailed information, please attach separately to this application.

6. Checklist of Required Attachments

Check each box and attach all of the following required documents to the application:

Projected Job Creation

Attach the Projected Job Creation Form (using the PDF template available online) outlining the job descriptions, qualifications, and salary levels for the new employment positions directly associated with the location or expansion of operations. (See Application Guide – Eligibility – Job Creation for new employment position eligibility requirements)

Preliminary Training Curriculum

Attach an overview of specific training requirements, including a preliminary curriculum outline.
Note the type of equipment related to the training, if applicable.

Procurement Policy

Attach the company’s procurement policy.
The policy should enable local and regional suppliers to bid and be preferred, should they prove competitive for eligible capital equipment, goods, and services associated with the location or expansion of operations.

Limited Disclosure Agreement

Attach a signed copy of the Limited Disclosure Agreement.

7. Authorization

I AFFIRM THAT the information in this application is accurate and complete, and that the project proposal, including plans and budgets, is fairly presented. I agree that once funding is approved, any change to the project proposal will require prior approval of Northern Development Initiative Trust (Northern Development).

I understand that the information provided in this application may be accessible under the Freedom of Information (FOI) Act.

I agree to publicly acknowledge funding and assistance by Northern Development.

I authorize Northern Development to make any enquiries of such persons, firms, corporations, federal and provincial government agencies/departments and non-profit organizations operating in my organization’s field of activities, to collect and share information with them, as Northern Development deems necessary, in order to reach a decision on this application, to administer and monitor the implementation of the project and to evaluate their results after project completion.

I agree that information provided in this application form may be shared with the appropriate Regional Advisory Committee(s) and/or Northern Development staff and consultants.

8. Submitting Your Application

Completed application forms (with all required attachments) should be provided electronically to Northern Development by email.

Name:
Organization
Signing Authority

Title:

Date:

Email info@northerndevlopment.bc.ca